

## Somerset County Council Forward Plan of proposed Key Decisions

The County Council is required to set out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at Cabinet meetings as well as individual key decisions to be taken by either the Leader, a Cabinet Member or an Officer. The very latest details can always be found on our website at:

<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

The Council has decided that the relevant threshold at or above which the decision is significant will be £500,000 for capital / revenue expenditure or savings. Money delegated to schools as part of the Scheme of Financial Management of Schools exercise is exempt from these thresholds once it is delegated to the school.

Cabinet meetings are held in public at County Hall unless Cabinet resolve for all or part of the meeting to be held in private in order to consider exempt information/confidential business. The Forward Plan will show where this is intended. Agendas and reports for Cabinet meetings are also published on the Council's website at least five clear working days before the meeting date.

Individual key decisions that are shown in the plan as being proposed to be taken "not before" a date will be taken within a month of that date, with the requirement that a report setting out the proposed decision will be published on the Council's website at least five working days before the date of decision. Any representations received will be considered by the decision maker at the decision meeting.

In addition to key decisions, the forward plan shown below lists other business that is scheduled to be considered at a Cabinet meeting during the period of the Plan, which will also include reports for information. The monthly printed plan is updated on an ad hoc basis during each month. *Where possible the County Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.* Please ensure therefore that you refer to the most up to date plan.

For general enquiries about the Forward Plan:

- You can view it on the County Council web site at <http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>
- You can arrange to inspect it at County Hall (in Taunton).
- Alternatively, copies can be obtained from Scott Wooldridge or Michael Bryant in the Democratic Services Team by telephoning (01823) 357628 or 359500.

To view the Forward Plan on the website you will need a copy of Adobe Acrobat Reader available free from [www.adobe.com](http://www.adobe.com)  
Please note that it could take up to 2 minutes to download this PDF document depending on your Internet connection speed.

To make representations about proposed decisions:

Please contact the officer identified against the relevant decision in the Forward Plan to find out more information or about how your representations can be made and considered by the decision maker.

The Agenda and Papers for Cabinet meetings can be found on the County Council's website at:  
<http://democracy.somerset.gov.uk/ieListMeetings.aspx?CId=134&Year=0>

**Weekly version of plan published on 1 June 2021**

| FP Refs  | Decision Date/Maker   | Details of the proposed decision  | Documents and background papers to be available to decision maker                | Does the decision contain any exempt information requiring it to be considered in private? | Contact Officer for any representations to be made ahead of the proposed decision                        |
|--|---|---|--|--|--|
| <p><b>FP/21/05/05</b><br/>First published:<br/>28 May 2021</p>     | <p>16 Jun 2021 Cabinet Member for Highways and Transport</p>  | <p>Issue: Adoption of Electric Vehicle Charging Strategy<br/>Decision:</p>  |  |  | <p>Mike O'Dowd-Jones, Strategic Commissioning Manager – Highways and Transport<br/>Tel: 01823 356238</p> |
| <p><b>FP/21/01/10</b><br/>First published:<br/>4 February 2021</p> | <p>17 Jun 2021 Cabinet Member for Highways and Transport</p>  | <p>Issue: Decision to award a contract for the provision of the Park &amp; Ride service<br/>Decision: Following a procurement process, the decision will be to award a contract for the provision of the Park &amp; Ride service.</p>   | <p>Key Decision to award contract for the Taunton Park and Ride 2021 - FINAL</p> |  | <p>Natasha Bates</p>   |
| <p><b>FP/21/05/08</b><br/>First published:<br/>1 June 2021</p>     | <p>18 Jun 2021 Director of Adult Social Services</p>  | <p>Issue: Community Equipment Service Contract Extension<br/>Decision:</p>  |  |  |  |
| <p><b>FP/21/03/02</b><br/>First published:<br/>8 March 2021</p>    | <p>21 Jun 2021 Cabinet Member for Children and Families, Cabinet Member for Resources, Cabinet Member for Education and Public Health</p> | <p>Issue: School Building Condition Programme 2021/22<br/>Decision: Approval is required for delegation to appropriate officers to deliver high priority projects under the School's Capital Condition Programme within the allocation of capital funds for 2021/22 as approved by Full Council on the 17th February 2021</p> |  |  |  |

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| <b>FP/21/02/03</b><br>First published:<br>1 March 2021    | Not before 21st Jun 2021<br>ECI Operations Director | Issue: To award contract(s) for the provision of 20 minibuses as part of the SCC Vehicle Replacement Programme 2021<br>Decision:   |   |  | John Perrett, Service Manager, Transporting Somerset ECI<br>Tel: 01823 356968                  |
| <b>FP/21/03/06</b><br>First published:<br>16 March 2021   | 21 Jun 2021 Cabinet                                 | Issue: Revenue Budget Monitoring Report month 12 - outturn report<br>Decision:   |   |  | Josephine Gibson   |
| <b>FP/21/02/02</b><br>First published:<br>4 February 2021 | 21 Jun 2021 Cabinet                                 | Issue: Quarter 4 Performance Report<br>Decision:   |   |  | Tony Johnson, Service Manager – Business Intelligence, Children's Services<br>Tel: 01823359222 |
| <b>FP/21/05/01</b><br>First published:<br>5 May 2021      | 21 Jun 2021 Cabinet                                 | Issue: To develop Somerset homes for Somerset Children and young people looked after<br>Decision: Through a compliant process to secure a strategic partner to develop a range of local options for homes and support for children and young people looked after |   |  | Julian Wooster, Director of Children's Services<br>Tel: 01823 359544                           |

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| <b>FP/21/04/11</b><br>First published:<br>5 May 2021  | 21 Jun 2021 Cabinet  | Issue: Progress on Local Government and Social Care Ombudsman Outcome Following Report to Cabinet 16 December 2020<br>Decision:   |   |  |  |
| <b>FP/21/05/11</b><br>First published:<br>1 June 2021 | 21 Jun 2021 Cabinet  | Issue: Notice of Intent to prepare an Enhanced Partnership Plan and Scheme<br>Decision: As part of the National Bus Strategy: Bus Back Better, Local Transport Authorities are required to commit to an Enhanced Partnership by the end of June 2021. Cabinet are requested to approve the publication of a statutory Notice of Intent to prepare an Enhanced Partnership Plan and Scheme |   |  | Mike O'Dowd-Jones, Strategic Commissioning Manager – Highways and Transport<br>Tel: 01823 356238 |
| <b>FP/21/06/01</b><br>First published:                | 21 Jun 2021 Cabinet  | Issue: Somerset Economic Recovery Fund<br>Decision:   |   |  | Paul Hickson, Strategic Manager - Economy and Planning<br>Tel: 07977 400838                      |
| <b>FP/21/05/06</b><br>First published:<br>1 June 2021 | Not before 21st Jun 2021 Cabinet Member for Highways and Transport | Issue: Somerset Enabling Growth - Adoption of Charter and Associated Policy Documents<br>Decision:  |   |  | Mike O'Dowd-Jones, Strategic Commissioning Manager – Highways and Transport<br>Tel: 01823 356238 |

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| <p><b>FP/21/03/09</b><br/>First published:<br/>29 March 2021</p> | <p>21 Jun 2021 Cabinet Member for Economic Development, Planning and Community Infrastructure</p>                     | <p>Issue: Decision to award contracts for technical and programme consultancy services for Connecting Devon and Somerset programme.<br/>Decision: Connecting Devon and Somerset requires technical and programme consultants to support the assurance and delivery of digital and broadband infrastructure in the region. This decision will be taken following a procurement process and will be the formal decision to award contract(s) to the successful bidder.</p> | <p>award contracts for CDS technical and programme consultancy<br/>CDS Impact Assessment</p> |  | <p>Katriona Lovelock, Economic Development Officer<br/>Tel: 01823 359873</p>      |
| <p><b>FP/21/04/02</b><br/>First published:<br/>5 May 2021</p>    | <p>Not before 25th Jun 2021 Director for Economic and Community Infrastructure Commissioning, Director of Finance</p> | <p>Issue: Supplemental budget approval for Public Sector Decarbonisation Schemes<br/>Decision: Supplemental budget approval for Public Sector Decarbonisation Schemes</p>  |  |  | <p>Oliver Woodhams, Head of Corporate Property<br/>Tel: 07977400667</p>           |
| <p><b>FP/21/04/04</b><br/>First published:<br/>1 June 2021</p>   | <p>Not before 25th Jun 2021 Cabinet Member for Economic Development, Planning and Community Infrastructure</p>        | <p>Issue: Acceptance of Department for Education (DfE) funding to deliver Technical Bootcamps across Cornwall, Devon, Somerset, North Somerset, Dorset and Wiltshire.<br/>Decision:</p>  |  |  |   |

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| <b>FP/21/04/07</b><br>First published:<br>5 May 2021     | Not before 23rd Jun 2021 Cabinet Member for Economic Development, Planning and Community Infrastructure | Issue: Appointment of contractor for the delivery of the Chard Enterprise Park<br>Decision:  |   |  | Katriona Lovelock, Economic Development Officer<br>Tel: 01823 359873                             |
| <b>FP/21/05/07</b><br>First published:<br>1 June 2021    | Not before 28th Jun 2021 Cabinet Member for Highways and Transport                                      | Issue: Allocation of Highways Grant to Programmes and Projects<br>Decision:  |   |  | Mike O'Dowd-Jones, Strategic Commissioning Manager – Highways and Transport<br>Tel: 01823 356238 |
| <b>FP/21/01/02</b><br>First published:<br>6 January 2021 | Not before 28th Jun 2021 Director for Economic and Community Infrastructure Commissioning               | Issue: Digital Innovation Centre - Acceptance of European Regional Development Funding<br>Decision: To approve Somerset County Council's acceptance of European Regional Development Funding for the Digital Innovation Centre   |   |  | Samantha Seddon, Service Manager-Economy   |
| <b>FP/21/01/01</b><br>First published:<br>6 January 2021 | Not before 28th Jun 2021 Director for Economic and Community Infrastructure Commissioning               | Issue: Digital Innovation Centre - Acceptance of Getting Building Funding and Commencement of Early Enabling Works<br>Decision: To approve, in consultation with the Director of Finance, Somerset County Council's acceptance of Getting Building Funding for the Digital Innovation Centre and to authorise the commencement of early enabling works |   |  | Samantha Seddon, Service Manager-Economy   |

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| <p><b>FP/21/04/05</b><br/>First published:<br/>5 May 2021</p>      | <p>Not before 28th Jun 2021 Cabinet Member for Economic Development, Planning and Community Infrastructure</p> | <p>Issue: Key Decision to accept LEP Growth Deal funding to deliver Connecting Devon and Somerset Community Challenge Extension Programme<br/>Decision:</p>  |   |  |   |
| <p><b>FP/20/11/02</b><br/>First published:<br/>1 December 2020</p> | <p>Not before 28th Jun 2021 Cabinet Member for Economic Development, Planning and Community Infrastructure</p> | <p>Issue: Decision to extend the Somerset Social Enterprise Fund grant funding agreement with the Somerset Community Foundation<br/>Decision: To extend existing SSEF grant funding agreement with SCF</p> |   |  |   |
| <p><b>FP/20/10/07</b><br/>First published:<br/>23 October 2020</p> | <p>28 Jun 2021 Cabinet Member for Resources</p>  | <p>Issue: Disposal of County Farm Sites<br/>Decision:</p>  | <p>Key Decision Regarding Disposal of Surplus Assets<br/>FINAL<br/>Appendix 1 Stowey Rocks-A3@1250<br/>Appendix 2 Donyatt Coldharbour Farm-A3@3500<br/>Appendix 3 Greenway-A4L@1250<br/>Appendix 4 Sandpits-A1@2500</p> |  | <p>Charlie Field, Estates Manager, Corporate Property<br/>Tel: 01823355325</p>    |
| <p><b>FP/21/04/10</b><br/>First published:<br/>5 May 2021</p>      | <p>Not before 28th Jun 2021 Cabinet Member for Economic Development, Planning and Community Infrastructure</p> | <p>Issue: Acceptance of ERDF grant funding &amp; signing of the grant funding agreement for the delivery of Chard Enterprise Centre<br/>Decision:</p>  |   |  | <p>Katriona Lovelock, Economic Development Officer<br/>Tel: 01823 359873</p>      |



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| <b>FP/21/05/04</b><br>First published:<br>1 June 2021  | 28 Jun 2021 Cabinet Member for Resources, Cabinet Member for Children and Families              | Issue: Lease of Land at Ash to Academy Trust<br>Decision:                 | Granting of Academy Lease New Special Free School Draft FINAL Appendix A - agreement to lease decision Ash |  | Charlie Field, Estates Manager, Corporate Property<br>Tel: 01823355325            |
| <b>FP/20/07/02</b><br>First published:<br>30 July 2020 | Not before 28th Jun 2021 Cabinet Member for Resources   | Issue: Sale of land adjacent to Colliers Court, Frome<br>Decision:        |  |  | Charlie Field, Estates Manager, Corporate Property<br>Tel: 01823355325            |
| <b>FP/21/05/09</b><br>First published:<br>1 June 2021  | Not before 30th Jun 2021 Cabinet Member for Children and Families                               | Issue: Extension of Pathways for Independence (P2i) Contract<br>Decision: |  |  |   |
| <b>FP/21/05/13</b><br>First published:<br>1 June 2021  | Not before 30th Jun 2021 Cabinet Member for Resources, Cabinet Member for Children and Families | Issue: Disposal of a surplus asset in Ash<br>Decision:                    |  |  |   |
| <b>FP/21/06/02</b><br>First published:                 | Not before 30th Jun 2021 ECI Operations Director  | Issue: Decision relating to the Fleet Maintenance Contract<br>Decision:   |  |  | Natasha Bates   |

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| <b>FP/20/12/07</b><br>First published:<br>15 December 2020 | 5 Jul 2021 Cabinet Member for Economic Development, Planning and Community Infrastructure | Issue: To award contract(s) to the successful supplier(s) resulting from the outcome of the E book & E audio book tender(s)<br>Decision: To award contracts to E book & E audio book supplier(s) for Somerset County Council Library Service on behalf of itself and partner authorities in the South West region | Key Decision_ E books & E audio award_FINAL                       |  | Scrutiny Work Programmes  |
| <b>FP/21/06/11</b><br>First published:                     | 6 Jul 2021 Public Health Director   | Issue: Contain Outbreak Management Fund - Parish and Town Councils Fund<br>Decision:  |   |  | Chris Phillips, Service Manager - Community Development<br>Tel: 01823359243       |
| <b>FP/21/03/08</b><br>First published:<br>29 March 2021    | 8 Jul 2021 Director for Economic and Community Infrastructure Commissioning               | Issue: Decision to award Somerset Workforce Development Framework Contracts<br>Decision: Authorise the award of framework contracts to successful applicants  |   |  | Benjamin Eve  |
| <b>FP/21/05/10</b><br>First published:<br>1 June 2021      | 12 Jul 2021 Cabinet   | Issue: Treasury Management Outturn Report<br>Decision:  |   |  | Alan Sanford, Principal Investment Officer<br>Tel: 01823 359585                   |

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| <b>FP/21/01/05</b><br>First published:<br>26 January 2021 | 12 Jul 2021 Cabinet   | Issue: Digital Innovation Centre - Construction Contract Award<br>Decision: To approve the award of a contract for construction of a Digital Innovation Centre in Taunton   |   |  | Samantha Seddon, Service Manager-Economy  |
| <b>FP/21/04/08</b><br>First published:<br>5 May 2021      | 12 Jul 2021 Cabinet   | Issue: Somerset County Council Business Plan Refresh 2021 - 2023<br>Decision:   |   |  | James Hadley  |
| <b>FP/21/06/03</b><br>First published:                    | 12 Jul 2021 Cabinet   | Issue: Revenue Budget Monitoring Report - Month 2<br>Decision:  |   |  | Josephine Gibson  |
| <b>FP/21/06/09</b><br>First published:                    | 12 Jul 2021 Cabinet   | Issue: One Somerset Update and proposal for a Member and Partner Local Government Reorganisation Board<br>Decision:   |   |  | Alastair Higton, Executive Assistant - Policy and Research                        |
| <b>FP/21/06/10</b><br>First published:                    | Not before 12th Jul 2021 Cabinet Member for Resources, Cabinet Member for Children and Families | Issue: Social Care accommodation - acquisition of homes for children's services<br>Decision: To search, purchase, invest and develop relevant permissions to secure at least 4 homes in Somerset across children's social care, up to a confirmed funded value of £3m |   |  | Oliver Woodhams, Head of Corporate Property<br>Tel: 07977400667                   |

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| <b>FP/21/05/02</b><br>First published:<br>5 May 2021  | Not before 21st Jul 2021 Cabinet Member for Economic Development, Planning and Community Infrastructure | Issue: Decision to accept UK Community Renewal Funding<br>Decision: This decision is required to accept UK Community Renewal Funding from the UK Government |   |  | Julie Wooler, Economic Development & Strategic Tourism Officer                             |
| <b>FP/21/05/12</b><br>First published:<br>1 June 2021 | 4 Aug 2021 Cabinet Member for Children and Families   | Issue: Approval to increase registered place at Fairmead and Fiveways Schools<br>Decision:  |   |  | Phil Curd, Service Manager: Specialist Provision and School Transport<br>Tel: 01823 355165 |
| <b>FP/21/06/04</b><br>First published:                | 18 Aug 2021 Cabinet   | Issue: Qtr 1 (Month 3) Revenue Budget Monitoring report<br>Decision:  |   |  | Josephine Gibson   |
| <b>FP/21/04/06</b><br>First published:<br>5 May 2021  | 15 Sep 2021 Cabinet   | Issue: Corporate Property Asset Management Report<br>Decision:  |   |  |  |
| <b>FP/21/06/04</b><br>First published:                | 15 Sep 2021 Cabinet   | Issue: Month 4 Revenue Budget Monitoring report<br>Decision:  |   |  | Josephine Gibson   |

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| <b>FP/21/06/13</b><br>First published:               | 15 Sep 2021 Cabinet | Issue: Q1+1 Corporate Performance Report<br>Decision:  |   |  | Tony Johnson, Service Manager – Business Intelligence, Children's Services<br>Tel: 01823359222   |
| <b>FP/21/04/09</b><br>First published:<br>5 May 2021 | 20 Oct 2021 Cabinet | Issue: Medium Term Financial Plan and Strategy - 2022/23 to 2024/25<br>Decision:   |   |  | Josephine Gibson   |
| <b>FP/21/06/05</b><br>First published:               | 20 Oct 2021 Cabinet | Issue: Month 5 Revenue Budget Monitoring report<br>Decision:   |   |  | Josephine Gibson   |
| <b>FP/21/06/12</b><br>First published:               | 20 Oct 2021 Cabinet | Issue: Somerset's Bus Service Improvement Plan (BSIP)<br>Decision: As part of the National Bus Strategy: Bus Back Better, Local Transport Authorities are required to work in partnership with local bus operators to create a Bus Service Improvement Plan (BSIP) to be published by 31st October 2021. Cabinet are requested to approve the publication of the BSIP. |   |  | Mike O'Dowd-Jones, Strategic Commissioning Manager – Highways and Transport<br>Tel: 01823 356238 |
| <b>FP/21/06/07</b><br>First published:               | 15 Nov 2021 Cabinet | Issue: Qtr 2 (Month 6) Revenue Budget Monitoring report<br>Decision:   |   |  | Josephine Gibson   |

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| <b>FP/21/06/14</b><br>First published:               | 15 Nov 2021 Cabinet   | Issue: Q2 Corporate Performance Report<br>Decision:                     |   |  | Tony Johnson, Service Manager – Business Intelligence, Children's Services<br>Tel: 01823359222 |
| <b>FP/21/05/03</b><br>First published:<br>6 May 2021 | Not before 6th Dec 2021 Director of Commissioning and Lead Commissioner for Economic Community Infrastructure | Issue: Corporate Cleaning Contract<br>Decision: To consider this report |   |  | Heidi Boyle<br>Tel: 01823 355524   |
| <b>FP/21/06/08</b><br>First published:               | 15 Dec 2021 Cabinet   | Issue: Month 7 Revenue Budget Monitoring report<br>Decision:            |   |  | Josephine Gibson   |